MULBARTON PARISH COUNCIL

Meeting of the Parish Council Agenda (published Wed 14 Oct 2026)

Date & time: Mon 19 Oct 2026 7:30 PM
Place: The Committee Room, Mulbarton Village Hall

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence

2. To receive declarations of interest in agenda items and consider any requests of dispensation

3. To approve the minutes of the Parish Council Meeting held on 17 August 2026

4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors

5. To report progress on items not on the agenda (information only)

6. Meadows play area project
   - 6.1. To review project and to note successes and improvements
   - 6.2. To agree seeding and/or turfing around the pump track
   - 6.3. To ratify and agree additional cost for Meadows play area hedge cutting
   - 6.4. To consider an additional bin near the pump track
   - 6.5. To agree installation of bike repair station, funding, model, location and maintenance
   - 6.6. To note cancelled opening ceremony and agree new date

7. Parking
   - 7.1. To consider a request to ask people not to park in front of gates at Meadows
   - 7.2. To consider contacting Norfolk County Council regarding parking on Bromedale Avenue

8. To consider a quote to replace spiders web and to service zipline at Meadows

9. To receive update from Multi Use Games Area/skatepark working group and agree next steps

10. Youth Provision
    - 10.1. To review survey results
    - 10.2. To agree the grant acceptance form from South Norfolk Council
    - 10.3. To agree to proceed with YMCA and agree day, time, location, age range and cost

11. Village Hall complex
    - 11.1. To consider a request for the football club host Mulbarton Festival on Orchard Park
    - 11.2. To discuss a possible grant for pitch improvements on Orchard Park
    - 11.3. To discuss parking at village hall complex and consider improvements
    - 11.4. To agree the terms of the new pumping station for Scouts and football club

12. To receive an update from CCTV working group

13. Office refurbishment
    13.1. To receive an update and to ratify spend since the last meeting
    13.2. To agree on spending to complete the project

14. To note tree survey and agree work to be carried out

15. To consider draft plans from Common Feasibility study and agree any comments

16. To consider application to the Parish Partnership Scheme for highway improvements

17. Grounds maintenance
    17.1. To agree grounds maintenance specifications and preferred contract length
    17.2. To agree prescribed date for quotes to be submitted by

18. To ratify 2026-27 insurance

19. To receive Norfolk Parish Training and Support update seminar slides

20. To discuss budget requirements for 2027/28

21. To agree meeting dates for 2027

22. Planning
    22.1. To receive an update on any application decisions made by South Norfolk council
    22.2. To consider any new planning applications (see below)
    22.3. To consider response to South Norfolk Village Clusters Housing Allocations Plan

23. Finance & Governance
    23.1. To note the bank reconciliation dated 30 Sept 2026
    23.2. To review actual v budget as at 30 Sept 2026 and full year forecast
    23.3. To receive a report on income received in Aug & Sept and unpaid invoices
    23.4. To ratify payments made since the last meeting and agree payment list
    23.5. To review the risk register, management and compliance section
    23.6. To receive interim external auditor report for 2025/26
    23.7. To receive an update on the challenge to 2025/26 accounts

24. Open forum for public participation: second opportunity to hear from members of the public

25. Correspondence (information only)
    25.1. Email regarding skatepark

26. To receive items for the next agenda

Item 23.2 Planning applications (none)

Ref.	Location	Description
2026/2879	Peacehaven, The Rosery	Proposed construction of first-floor space to existing bungalow, including replacement of existing roof with new 45 degree roof including 3 x velux roof lights, dormer and juliet balcony to the rear, plus construction of single-storey flat roof rear extension and construction of new garage along eastern boundary
2026/2755	Mulberry Park The Common	Installation of community space and welfare facilities with roof mounted photovoltaic panels, toilet block, pagodas and associated hardstanding in order to meet Football Association ground grading requirements and provide space for new and existing clubs and community groups.