

# MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 16 July 2025)

**Date & time:** Mon 21 July 2025 7:30 PM

**Place:** The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

*L Trueman*

1. To receive apologies for absence
2. To receive declarations of interest in agenda items
3. To approve the minutes of the Parish Council Meeting held on 16 June 2025
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Meadows play area project
  - 6.1. To receive an update
  - 6.2. To agree fees for biodiversity net gains assessment
7. Planning applications
  - 7.1. To receive an update on any application decisions made by South Norfolk council
  - 7.2. To consider any new planning applications (see below)
8. The Common
  - 8.1. To receive an update
  - 8.2. To appoint replacement hay cutting contractor
9. To receive an update from the Village Hall Committee (LK)
10. Finance and governance (LT)
  - 10.1. To note the bank reconciliation dated 30 June 2025
  - 10.2. To review actual v budget as at 30 June 2025 and full year forecast
  - 10.3. To receive a report on invoices raised in June and an update on outstanding invoices
  - 10.4. To note any income received in June
  - 10.5. To ratify payments made since the last meeting and agree payment list
  - 10.6. To discuss budget requirements for 2026/27
  - 10.7. To review the Data Protection Policy
  - 10.8. To discuss insurance requirements for 2025/26
11. Allotments
  - 11.1. To consider allotment annual rents
  - 11.2. To note Water Regulations Compliance for Swamp and Meadows
  - 11.3. To agree action on Long Lane plot 11
12. To consider quotes for repairs to Meadows climbing frame steps

13. Mulberry Park

13.1. To receive an update on the water tank and borehole

13.2. To agree legal costs associated with agreement for installation of water tank and borehole

14. To consider the grass verge cutting on Oakley Park Estate

15. Office

15.1. To agree asset management software

15.2. To discuss office hardware and furniture

16. To note Puddleducks use of the village hall car park for ice-cream van on 22 July

17. To consider quote to cut path on western side of Meadows allotment

18. To receive an update on Highways feasibility study around the Common

19. To consider highways improvement schemes under the Parish Partnership funding scheme

20. To consider signing the Armed Forces Covenant

21. To appoint annual play area inspector

22. To agree to move to a .gov.uk website

23. To consider a different date for September's council meeting

24. To consider quotes for tree works on Orchard Park, Long Lane allotments and The Meadows

25. To agree response to South Norfolk Landscape Susceptibility

26. Open forum for public participation: second opportunity to hear from members of the public

27. Correspondence (information only)

27.1. Tasway Energy Park, new solar energy project in South Norfolk

27.2. Email regarding disabled parking at doctors/school car park

27.3. Email regarding parking on Bromedale Avenue

27.4. Report from Mulbarton Environmental Group on The Meadows

28. To receive items for the next agenda

**Item 7.2 New planning applications**

Ref No.	Location	Details
2025/2035	Carpenters, Norwich Road	(T1) Acer - Fell (T2) Acacia - Approx 7m tall. Reduce crown by 2-3m