

Mulbarton Parish Council

Clerk's Report

Feb/Mar 2026



Items not on the agenda

The social club fire door is expected to be replaced on 17 March. This is later than originally planned due to manufacturing issues.

MUGA signs have been produced and we are awaiting delivery of the fixings.

The office emergency lighting and smoke detector have been replaced/installed, while the PAT testing is expected to be completed in March. The new broadband and phone line are due to be installed on 19 March.

The phone mast lease has been signed and witnessed as required. The solicitors are progressing matters.

Items from the container have been disposed of. None of the items were on the asset register. The items included old garden tools and play equipment.

Quotes for the Common paths and Minnow Way bollards are being collected.

Items on the agenda

Item 7.8: Martyn's Law/Terrorism Act 2025

The Act was passed in parliament in April 2025 and there will be an implementation period of at least 24 months.

The Act will require certain public premises and events to be prepared and ready to keep the public safe in a terrorist attack. For premises and events to be in scope they must meet specific conditions and be used for activities listed in the Act. The activities listed in the Act include food and drink, entertainment and leisure activities, sports grounds, halls, public authorities.

There are 2 categories; standard tier for premises that hosts between 200 and 799 people and enhanced tier for premises and events that host 800+ people.

The Act requires organisations/individuals who are responsible for standard tier premises to notify the Security Industry Authority (SIA) and to have public protection procedures in place. Those responsible for enhanced tiers will have additional requirements.

Item 9: Meadows play area

Planning permission has been approved for the proposed pump track at the Meadows under application 2025/3341. This approval comes with conditions, the most significant being the need for biodiversity net gain (BNG) mitigation. At the previous, the council agreed to purchase off-site credits to satisfy this condition. These have been purchased at a cost of £1,245 and an application to South Norfolk Council has been made for the relevant conditions to be discharged.

The fundraising journey for our Meadows project is well underway, and every step forward brings new excitement. We've already received a generous £2,500 from the Norfolk Community Fund (Norfolk County Council) and £2,000 from Mulbarton Parish News. Yet our adventure isn't over: we still need £16,500 to reach our target. While we await the results of a few more grant applications, we're welcoming donations of all sizes, each contribution takes us closer to transforming our plans into reality. If you'd like to be a part of this story, you can donate via our Go Fund Me page and help make a difference in our community!

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Item 11: Play areas

The MUGA will have its annual clean on 1 and 2 April and will be unavailable on these dates. The Meadows cradle swing seat and chains/fixings have been purchased at a cost of £207. This will be installed, along with the second seat, in the coming days. At the time of writing, one quote has been received for replacing the ropes on the Common climbing frame.

Item 12: Ad hoc tasks

We have lots of odd jobs at the parish council from installation of new dog bins to cleaning and repairing council owned assets. Councillors and volunteers try to do many of these which helps us keep the costs down but in recent times there has been a backlog due to the lack of councillors and volunteers. Last month, councillors agreed which to prioritise and will discuss how progress has been made. If you would like to get involved please email clerk@mulbarton-pc.gov.uk, call 01508 578134 or speak to one of our councillors.

Item 14: Gritting of roads in the parish

Last month councillors asked the clerk to contact Norfolk County Council about the possibility of gritting Long Lane and Cuckoofield Lane. An email was sent but at the time of writing no response has been received. Norfolk County Council's website states;

"It is unlikely we will add additional roads to our current schedules. If you feel you have an exceptional case, contact your parish or town council. If you live in Norwich, you should contact your local councillor. Norfolk County Council will do an assessment in line with the Winter Service Policy. The view of a parish or town council is important, and we will consider it. Please note, we may need to remove an existing road from the current schedule to allow a new request. This is due to limited salt capacity on the gritting vehicles and time constraints."

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Item 21: Litter pick on 21 March

Get ready to roll up your sleeves and make a real difference! The council is organising a litter pick on Saturday, 21 March, from 10:00 to 12:00. Whether you can spare ten minutes or stay for the full two hours, your help will make our village shine. Come along for good company, a sense of achievement, and some tasty refreshments to keep you fuelled. Let's clean up together and show some real community spirit!

Item 23: Common feasibility study

Last year the council applied for a Parish Partnership Scheme grant from Norfolk County Council of 50%/£5,000 for a vehicle feasibility study around parts of the Common. We have been advised the bid has been successful and the council will be asked to formally accept the grant. Once the grant has been accepted the parish and county council will work together on the feasibility study.

Item 24: South Norfolk in Bloom

South Norfolk Council has launched their in-Bloom Fund, giving parishes and towns the chance to transform green spaces, plant vibrant flowers and create wonderful new habitats for bees, butterflies, birds and other wildlife. The grant aims to deliver projects that enhance the visual appeal of their communities, encourage the growing of produce, and promote wildlife and biodiversity.

The district council will fund up to £1 per resident (4,000 in Mulbarton) provided there is match funding available.



If you are interested in any of the above activities, or believe the parish council should pursue alternative initiatives, we invite you to consider joining us. Parish Councillors generously volunteer their time to support and enhance our community. If you are able to commit a few hours per month and have a strong interest in improving Mulbarton, please contact us for further information.

Email: clerk@mulbarton-pc.gov.uk
Phone: 01508 578134