

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 13 Aug 2025)

Date & time: Mon 18 Aug 2025 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items
3. To approve the minutes of the Parish Council Meeting held on 16 June 2025
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Planning applications
 - 6.1. To receive an update on any application decisions made by South Norfolk council
 - 6.2. To consider any new planning applications (see below)
7. Finance and governance (LT)
 - 7.1. To note the completion of the limited assurance review for year end March 2025
 - 7.2. To note the bank reconciliation dated 31 July 2025
 - 7.3. To review actual v budget as at 31 July 2025 and Q1 full year forecast
 - 7.4. To receive a report on invoices raised in June/July and an update on outstanding invoices
 - 7.5. To note any income received in June/July
 - 7.6. To note Local Government pay agreement 2025/26 and clerk's pay increase
 - 7.7. To ratify payments made since the last meeting and agree payment list
 - 7.8. To discuss 2026/27 budget requirements
 - 7.9. To agree insurance for 2025/26
 - 7.10. To review the data protection policy
8. To discuss biodiversity net gain at the Meadows play area
9. To agree the replacement hay cutting contractor for the Common
10. To receive an update on the allotments
 - 10.1. To consider annual rental charges
 - 10.2. To note Water Regulations Compliance for Swamp and Meadows
 - 10.3. To agree action on uncultivated plots
 - 10.4. To consider widening the track at Swamp
 - 10.5. To receive report from MALGA on horsetail at Meadows allotment

11. Mulberry Park

- 11.1. To receive an update on the water tank and borehole

- 11.2. To agree legal costs associated with agreement for installation of water tank and borehole
12. To consider the grass verge cutting on Oakley Park Estate
13. To agree asset management software
14. To consider quote to cut path on western side of Meadows allotment
15. To receive an update and agree next steps on Highways feasibility study around the Common
16. To consider highways improvement schemes under the Parish Partnership funding scheme
17. To consider signing the Armed Forces Covenant
18. To consider a different date for September's council meeting
19. Trees
 - 19.1. To agree tree work at Long Lane allotment and Meadows
 - 19.2. To agree second survey on Orchard Park
20. To agree response to South Norfolk Landscape Susceptibility
21. To grant Scouts permission to use Orchard Park for annual firework event on 8 Nov
22. To agree a response to South Norfolk Council Licensing Act 2003: Statement of Policy Review
23. To consider neighborhood plan review
24. To receive an update on Martyn's Law
25. To discuss land ownership of Jubilee Gardens and agree next steps
26. To consider quote to repair bus shelter opposite Co-Op and funding opportunity
27. Open forum for public participation: second opportunity to hear from members of the public
28. Correspondence (information only)
 - 28.1. Tasway Energy Park, new solar energy project in South Norfolk
 - 28.2. Email regarding disabled parking at doctors/school car park
 - 28.3. Email regarding parking on Bromedale Avenue
 - 28.4. Report from Mulbarton Environmental Group on The Meadows
 - 28.5. Hornsea 3 update
 - 28.6. South Norfolk Village Clusters Housing Allocations Plan submission update
29. To receive items for the next agenda

Item 7.2 New planning applications (none)

Ref No.	Location	Details