

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 10 December 2025)

Date & time: Mon 15 December 2025 7:30 PM

Place: The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items
3. To approve the minutes of the Parish Council Meeting held on 17 November 2025
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Planning applications
 - 6.1. To receive an update on any application decisions made by South Norfolk council
 - 6.2. To note the council's planning application, 2025/3341, for pump track at Meadows play area, Bracon Ash
 - 6.3. To consider any new planning applications (see below)
7. Finance and governance (LT)
 - 7.1. To note the bank reconciliation dated 31 Oct 2025
 - 7.2. To review actual v budget as at 31 Oct 2025
 - 7.3. To receive a report on invoices raised in Oct and an update on outstanding invoices
 - 7.4. To note any income received in Oct
 - 7.5. To ratify payments made since the last meeting and agree payment list
 - 7.6. To consider 2026/27 draft budget
 - 7.7. To consider the implications of the new AGAR assertion 10, digital and data compliance for 2025-26
8. To receive an update on the Meadows play area project
9. Allotments
 - 9.1. To consider carrying out repairs to damaged track at Long Lane and Meadows
 - 9.2. To agree repair to Meadows allotment gate post
10. To agree increase in legal fees for Jubilee Gardens ownership
11. Village Hall Committee (ownership resolution)
 - 11.1. To receive an update from the Village Hall Committee
 - 11.2. To receive draft heads of terms and joint statement of intent
12. Village Hall
 - 12.1. To receive village hall surveys

- 12.2. To consider Village Hall Management Committee's maintenance list
- 12.3. To consider quote to replace Social Club external fire door
- 12.4. To consider quote to repair guttering at the front of the village hall
- 13. To consider quotes for play equipment repairs/removal at The Meadows, Common and Village Hall
- 14. To consider grant application from Headway Suffolk
- 15. To receive a report from Scouts on the firework event
- 16. To consider requests from Mulbarton Wanderers CIC to hold events on Orchard Park
 - 16.1. Presentation Day on Saturday 16 May 2026
 - 16.2. Youth 5v5 tournament on Saturday/Sunday 13 & 14 June 2026
- 17. To discuss parking requirements and improvements to the current car park
- 18. To consider responding to South Norfolk Council's consultation on the Adoption of Sex Establishment Legislation and Policy
- 19. To consider comments on Swainsthorpe draft Neighbourhood Plan
- 20. To receive an update on Bloy's Farm discussions with EDF and Swainsthorpe Parish Council
- 21. To receive an update on the Parish Partnership Scheme grant application for a contribution towards a vehicle survey around the Common
- 22. To receive an update on the second access to Mulberry Park
- 23. To agree grounds maintenance contractors
- 24. To discuss alternations to the MUGA
- 25. To agree 2026 meeting dates
- 26. Open forum for public participation: second opportunity to hear from members of the public
- 27. Correspondence (information only)
 - 27.1. Norwich to Tilbury update
 - 27.2. Unity Trust Bank changes to fees and charges
 - 27.3. Notice of Hearings Commencing on 13th January 2026 for the South Norfolk Village Clusters Housing Allocations Plan (VCHAP)
- 28. To receive items for the next agenda

Item 6.2 New planning applications (none)

Ref No.	Location	Details