

# MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 12 November 2025)

**Date & time:** Mon 17 November 2025 7:30 PM

**Place:** The Committee Room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

*L Trueman*

1. To receive apologies for absence
2. To receive declarations of interest in agenda items
3. To approve the minutes of the Parish Council Meeting held on 20 October 2025
4. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
5. To report progress on items not on the agenda (information only)
6. Planning applications
  - 6.1. To receive an update on any application decisions made by South Norfolk council
  - 6.2. To consider any new planning applications (see below)
7. Finance and governance (LT)
  - 7.1. To note the bank reconciliation dated 31 Oct 2025
  - 7.2. To review actual v budget as at 31 Oct 2025
  - 7.3. To receive a report on invoices raised in Oct and an update on outstanding invoices
  - 7.4. To note any income received in Oct
  - 7.5. To ratify payments made since the last meeting and agree payment list
  - 7.6. To consider valuation results from Norfolk Pension Fund and agree response to Funding Strategy Statement
  - 7.7. To consider 2026/27 draft budget
  - 7.8. To review the risk register
8. The Meadows play area project
  - 8.1. To receive an update
  - 8.2. To ratify additional cost of £150 for plans to support planning application
9. Allotments
  - 9.1. To receive an update on uncultivated plots
  - 9.2. To receive further advice on the treatment of horsetail and to agree next steps
10. To receive an update on Highways feasibility study around the Common
11. To consider claiming additional land adjacent to Jubilee Gardens
12. To receive an update on Orchard Park signage

13. Village Hall
  - 13.1. To receive an update from the Village Hall Committee
  - 13.2. To agree to move the food van trail from Wednesday to Tuesday evenings
  - 13.3. To agree survey(s) to be carried out on the village hall building
  - 13.4. To consider repairs to the building including social club fire door, guttering and additional layer above ceiling
  - 13.5. To discuss the disabled parking spaces and parking signage at the village hall
14. To consider grant application from the church
15. To agree responses to Supplementary Planning Documents (SPD) consultations
  - 15.1. Design Code SPD
  - 15.2. Sustainable Communities SPD relating to Greater Norwich Local Plan
  - 15.3. Green Infrastructure Strategy SPD relating to Greater Norwich Local Plan
16. To consider supporting a request by a resident to introduce parking restrictions on Ryefield Road
17. To consider annual play area inspections and agree next steps
18. Multi-use games area (MUGA) and skatepark
  - 18.1. To review free access to the MUGA
  - 18.2. To consider suggestions from members of the public on improvements to the MUGA and skatepark
19. To consider tree surgeon quotes for Meadows and Stile Close
20. To agree the purchase and relocation of a replacement dog bin and on Birchfield Lane
21. To consider quote(s) for hay cutting of The Common in 2026
22. To agree who will represent the council at meetings with EDF and Swainsthorpe Parish Council to discuss Bloys Solar Farm
23. Open forum for public participation: second opportunity to hear from members of the public
24. Correspondence (information only)
  - 24.1. Broadland and South Norfolk Business Awards 2026
  - 24.2. South Norfolk Public Spaces Protection Order (Dog Control)
25. To receive items for the next agenda
- To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item**
26. To consider lease report from solicitor and agree lease for phone mast next to skatepark

**Item 6.2 New planning applications (none)**

Ref No.	Location	Details