

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 11 Feb 2026)

Date & time: Mon 16 Feb 2026 7:30 PM

Place: The Committee Room, Mulbarton Village Hall

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any requests of dispensation
3. To agree replacement vice-chair, following the resignation of Dennis Wells in January
4. To approve the minutes of the Parish Council Meeting held on 14 January 2026
5. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
6. To report progress on items not on the agenda (information only)
7. Planning applications
 - 7.1. To receive an update on any application decisions made by South Norfolk council
 - 7.2. To consider any new planning applications (see below)
8. Finance and governance
 - 8.1. To note the bank reconciliation dated 31 Jan 2026
 - 8.2. To review actual v budget as at 31 Jan 2026
 - 8.3. To receive a report on invoices raised in Jan and an update on outstanding invoices
 - 8.4. To note any income received in Jan
 - 8.5. To ratify payments made since the last meeting and agree payment list
 - 8.6. To note the reduction in employer's contribution rate, with effect from 1 April 2026
9. Meadows play area project
 - 9.1. To receive the planning decision and conditions from South Norfolk Council
 - 9.2. To consider quote from Lanpro to support with the purchase of BNG off site credits
 - 9.3. To receive an update on funding applications
 - 9.4. To agree other funding applications
 - 9.5. To receive latest financials and consider possible funding gap
10. Parish Council Office
 - 10.1. To receive fire risk assessment and agree any action
 - 10.2. To agree the installation of a smoke detector and replacement emergency light
 - 10.3. To appoint broadband and landline provider
11. Play areas
 - 11.1. To note the repairs carried out at Meadows, village hall and Common
 - 11.2. To note the completion of the additional MUGA access and agree new signage

12. Village Hall Committee (ownership resolution)
 - 12.1. To receive an update from the Village Hall Committee
 - 12.2. To consider appointing councillor(s) onto the committee or disbanding the committee
 - 12.3. To consider the remit of the committee, if not disbanded
13. Village Hall (maintenance)
 - 13.1. To consider village hall surveys and agree next steps
 - 13.2. To consider Village Hall Management Committee's maintenance and health and safety list
 - 13.3. To consider the uses of the village hall car park and any delegation of authority
 - 13.4. To discuss the food truck trial being run by the Village Hall Management Committee
14. To discuss list of ad hoc tasks and agree how to proceed
15. SAM2
 - 15.1. To note changes to procedures as a result of Dennis Wells' resignation
 - 15.2. To consider latest SAM2 data
16. To agree changes to the phone mast lease and reappoint members to sign
17. To carry out rent review on Blakey's Bus as per lease agreement
18. To discuss the gritting of the roads in the parish and to consider contacting Norfolk County Council
19. To agree two nominative trustees to be appointed to the Sir Edwin Rich charity
20. To consider remedial action at the entrance of The Meadows due to surface damage
21. To consider disposal of items stored in the container
22. To consider repairs to Common path from Birchfield Lane to Forge Orchard
23. To consider repairs to Minnow Way verge, opposite Golden Orfe Close
24. To consider request to carry out some maintenance on Long Lane allotment access
25. To receive an update on Jubilee Gardens and consider legal advice
26. Correspondence (information only)
 - 26.1. Reduced interest rate and increased charged from Unity Trust Bank
 - 26.2. Letter to Puddleducks, from Village Hall Management Committee, asking for garden gate to be left unlocked when not in session
 - 26.3. Review of the Greater Norwich Local Plan - Call for Sites
27. Open forum for public participation: second opportunity to hear from members of the public
28. To receive items for the next agenda

Item 7.2 New planning applications (none)

Ref No.	Location	Details
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