

Mulbarton Parish Council

Clerk's Report

Aug - Oct 2025



Items not on the agenda

We have an arborist advising on trees in the southeast corner of the Meadows, alongside the river, and at the end of Stile Close. Once more information is available this will be added to the agenda for consideration.

The council agreed to apply for the Parish Partnership Scheme grant to contribute towards a feasibility study on the traffic on the south and east side of the Common. The application requires the support of County Councillor Daniel Elmer. We are awaiting his confirmation before completing the grant application.

Puddleducks are having some work carried out in the nursery garden. They will be arranging for a skip to be placed in the village hall car park. Puddleducks have also reported that some of the fortnightly grass cuts have been missed, and equipment has not been moved before the cut. This has resulted in the children being unable to use the garden. We have discussed this with the contractor and hope we have found a solution. The 2026 grounds maintenance contract template has been amended and is ready for the council to approve.

There has been misunderstanding, between the council, Blakey's Bus and the village hall management committee, about the use of the village hall toilets. The management, including use and hiring, of these toilets is the responsibility of the management committee. If you have any queries, please contact the management committee.

South Norfolk Council are replacing the knee rail fencing along Cuckoofield Lane. This work is currently ongoing. Many thanks to South Norfolk Council for their support.

We have been in contact with Saffron Housing and Mulbarton Environmental Group about the maintenance of the triangle on the junction of Catmere Herne and Cuckoofield Lane. We hope that improvements will soon be made.

The council have appointed Smiths of Derby to maintain the church clock. The next routine check is scheduled to take place on 23 October.

Items on the agenda

Item 5: Co-option applications

Mulbarton Parish Council has 11 seats but currently only has 5 councillors. We have received 2 applications for consideration but this still leaves us with 4 spaces. The Parish Councillor role is a voluntary role and if you would like to get involved or find out more, please get in touch.

Item 8.8: 2026/27 budget

Most of the council's income comes from the precept, which is collected from our residents by South Norfolk Council as part of the council tax bill. The deadline for the budget is set by South Norfolk Council. This date has not been agreed yet, but it is usually in early January. Councillors must consider the requirements of the council to determine precept required for 2026/27.

9: Meadows play area

We have been busy working with the preferred supplier and appointed land agent to finalise the planning permission documents. These documents were signed off by the council at their meeting on 8 October and will be submitted to South Norfolk Council, by the land agent, very soon.

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Hornsea 3 Community Fund has awarded us £24,216 towards the pump track and the Go Fund Me page has so far raised £1,540. Many thanks to all who have donated and helped us raise these much-needed funds. If you would like to get involved in fundraising, please contact us.

We will be applying for more grants once the planning permission has been submitted. If you would like to donate, please scan the QR code below



10: Allotments

We still have a few plots that are not being cultivated. Letters were sent to tenants asking them to cultivate their plots within 40 days. Most tenants have responded and are now cultivating. Those who have not responded will be issued with a termination letter.

Item 13: Bus shelter opposite Co-op



The contractor has completed the repairs to the bus shelter roof. This was part funded by a grant from Norfolk County Council.

The interior needs some attention, and councillors will discuss the options. If you have a view on this, come along and have your say on this during the first public session.

Item 16: Dog bin on Birchfield Lane

We have received a request to remove/relocate the dog bin on Birchfield Lane, close to Birchfield Gardens. If you have any views on this, come along to the meeting and let us know. Please speak during the first public session so that councillors are aware of your views.