

MULBARTON PARISH COUNCIL



Meeting of the Parish Council Agenda (published Wed 14 January 2026)

Date & time: Mon 19 January 2026 7:30 PM

Place: The Hannover Gardens, Cuckoofield Lane, Mulbarton

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any requests of dispensation
3. To note the resignation of Councillor Dennis Wells and agree replacement vice-chair
4. To approve the minutes of the Parish Council Meeting held on 15 December 2025
5. Open forum for public participation: an opportunity to hear from members of the public and District Councillors
6. To report progress on items not on the agenda (information only)
7. Planning applications
 - 7.1. To receive an update on any application decisions made by South Norfolk council
 - 7.2. To consider any new planning applications (see below)
8. Finance and governance 2025/26 (LT)
 - 8.1. To note the bank reconciliation dated 31 Dec 2025
 - 8.2. To review actual v budget as at 31 Dec 2025 and full year forecast
 - 8.3. To receive a report on invoices raised in Dec and an update on outstanding invoices
 - 8.4. To note any income received in Dec
 - 8.5. To ratify payments made since the last meeting and agree payment list
 - 8.6. To agree the IT policy
9. Parish Council Office
 - 9.1. To receive the electrical safety test report
 - 9.2. To note the latest office risk assessment and agree any action
 - 9.3. To ratify the office fire risk assessment, carried out by an independent body
 - 9.4. To note the purchase of replacement first aid kit for the office
 - 9.5. To discuss phone and broadband requirements
 - 9.6. To discuss refurbishment of office
10. Meadows play area project
 - 10.1. To receive an update on the Meadows play area project
 - 10.2. To consider the planning application decision and agree next steps
11. Village Hall Committee (ownership resolution)
 - 11.1. To receive an update from the Village Hall Committee
 - 11.2. To consider appointing councillor(s) onto the committee or disbanding the committee
 - 11.3. To consider the remit of the committee, if not disbanded

12. Village Hall

- 12.1. To receive an update on village hall maintenance
- 12.2. To consider village hall surveys and agree next steps
- 12.3. To consider Village Hall Management Committee's maintenance list
- 12.4. To discuss the food truck trial being run by the Village Hall Management Committee
- 12.5. To discuss the use of the village hall car park

13. To agree the terms and conditions from Wellers Law in the matter of adverse possession at Jubilee Gardens

14. To receive an update on Bloy's Farm discussions with EDF and Swainsthorpe Parish Council

15. Mulberry and Orchard Parks

- 15.1. To receive a report from Mulbarton Wanderers about ground grading requirements and the possible changes required to Mulberry Park
- 15.2. To consider/agree use of second vehicle access & to agree to parking on park north side of Mulberry Park
- 15.3. To consider the installation of a new turnstile block on Mulberry Park
- 15.4. To consider request from Mulbarton Wanderers to place container on the hard standing area of Orchard Park

16. Play areas

- 16.1. To receive latest weekly play area inspections for Meadows, Common and village hall and agree any action
- 16.2. To discuss new/replacement play equipment

17. To discuss council strategy and agree session with Norfolk Parish Training and Support

18. To agree clerk's holiday dates and agree cover

19. To discuss the locations of 2026 meeting

20. To agree a date for parish litter pick.

21. 2026-27 Finance

- 21.1. To agree 2026-27 budget
- 21.2. To agree 2026-27 precept
- 21.3. To consider council's reserves and agree any changes

22. Correspondence (information only)

- 22.1. Application by National Grid Electricity Transmission (NGET) for an Order Granting Development Consent for the Norwich to Tilbury Project

23. Open forum for public participation: second opportunity to hear from members of the public

24. To receive items for the next agenda

Item 7.2 New planning applications (none)

Ref No.	Location	Details
2026/0005	Edgefield, The Rosery	Single-storey front and rear extensions, and garage conversion to dwelling with associated internal alterations
2025/3898	45A Birchfield Lane	External alterations to provide new windows and roof lights

