

MULBARTON PARISH COUNCIL

Meeting minutes of Mulbarton Parish Council, Village Hall Committee

Wednesday 28 May 2025 at 5PM, held at Parish Council Office, Mulbarton Village Hall

Parish Councillors present: Louis Kaszczak, Dennis Wells and Steve Sewell
Also, present Lorraine Trueman (clerk)

Louis Kaszczak opened the meeting.

1. To elect chair of the Committee

The committee unanimously voted Louis Kaszczak as chair. Louis accepted and chaired the rest of the meeting.

2. To receive apologies for absence

None. All committee members were present.

3. To receive declarations of interest in agenda items and consider any dispensation requests

None.

4. Open forum for public participation: an opportunity to hear from members of the public

No members of the public were present.

5. To approve the minutes of the meeting held on 29 January 2025

The committee approved the minutes, and Louis Kaszczak signed them as a true and accurate records.

6. To consider invoices sent to Village Hall Management Committee which remain unpaid

Committee members discussed the 2 unpaid invoices. **ACTION:** clerk to draft a letter.

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential items 7 and 8

No members of the public were present.

7. To discuss correspondence and meetings since the last meeting

Committee members noted no meetings with the Management Committee have taken place since February.

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8. To agree next steps to be taken

ACTION: Committee to continue to try to meet with the Management Committee. Clerk to take further legal advice on bringing the matter to a close and to draft a letter.

9. To receive items for the next agenda

None

Meeting closed 6.04pm